



King Charles III Charitable Fund (KCCCF) Small Grant Award Conditions

King Charles III Charitable Fund

A company registered in England No. 06777589 and registered Charity No. 1127255
Registered office address: 3 Orchard Place, Broadway, London, SW1H 0BF



King Charles III Charitable Fund (KCCF) is pleased to offer an Award of [£AMOUNT] (the 'Award') to [ORGANISATION] (the 'Award Recipient'). This is to be used by the Award Recipient towards supporting [PROJECT / ACTIVITY] ('the Project').

1. Project / Activity Details

1.1 The Award must only be used to assist the Award Recipient with the project detailed in the application form submitted to KCCF dated [DD/MM/YYYY]. If the Award is used for any other purpose without prior written approval from KCCF, it shall immediately become payable to KCCF.

2. Payment of Award

2.1 All payments will be made via Bankers Automated Clearing Service (BACS) and the Award Recipient must submit bank details along with a copy of the Award Recipient's bank statement issued in the last three months containing the details of the bank account. No payment can be made until this has been validated.

2.2 KCCF will pay the Award to the Award Recipient in a single instalment / in instalments as detailed below. Instalment payments are subject to submission of a satisfactory twelve month and, if applicable, twenty four month progress report via the links at clause 4.1.

[PAYMENT SCHEDULE]

3. Accounts, Records and Governance

3.1 The Award must be shown in the Award Recipient's accounts or statement of financial activities as a restricted fund and must not be included under general funds.

3.2 If the Award Recipient uses the Award to fund any activity that involves children or vulnerable adults for the purposes of the Safeguarding Vulnerable Groups Act 2006 and any related legislation, the Award Recipient must:

3.2.1 ensure that all individuals engaged in that activity are subject to an appropriate level disclosure check for that activity undertaken through the Disclosure and Barring Service;

3.2.2 monitor the level and validity of those checks for each person involved; and

3.2.3 not employ or use the services of any person who is barred from, or whose previous conduct or records indicate that he or she would not be suitable to carry out the activity or who may otherwise present a risk to anyone participating in activities funded by the Award.

3.3 When carrying out the Project / Activity, the Award Recipient must comply with all applicable requirements of the UK GDPR and Data Protection Act 2018, as amended or updated from time to time, in the UK and any successor legislation.

4. Monitoring and Reporting

4.1 The Award Recipient must comply with all reasonable requests for information on the use of the Award from KCCF and will, in particular, complete a twelve month / and twenty four

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month / and thirty six month progress report form at LINK. This link will be provided via progress report reminders sent to the email address noted in the application form. Please email contact@KCCF.org.uk should you require assistance with completing the progress report.

5. Publicity

5.1 If the Award Recipient wishes to publicise the Award, the amount of the Award must not be disclosed and any publicity must be sensitive and designed not to damage the reputation, status or perception of KCCF. The Award Recipient must not use KCCF's logo without prior written permission of KCCF.

5.2 The Award Recipient shall include a case study and images of the Project in its progress reports and agrees that such material and any other material submitted in the reports may be used by KCCF to refer to the Project publicly, including in KCCF's reports, accounts, website and social media channels.

6. Governing Law

6.1 This agreement is governed by the law of England and Wales and the parties irrevocably submit to the exclusive jurisdiction of the English and Welsh courts.

7. Acceptance of Award

I confirm that I am authorised to accept the Award on behalf of ORGANISATION.

Signed:

Name:

Position:

Date: